

Saskatchewan Regional Group

IPAC Awards Policy

Further to Section 7 Awards of the Constitution of the Saskatchewan Regional Group – IPAC, thereafter referenced to as “the Group” the following policy governs the awards made by the Group.

1. GENERAL

Selection Committee

The President, Vice-President and Awards Chair should recommend the Awards Selection Committee (herein referred to as the Selection Committee) by May of each year.

Criteria to select committee members will include the following:

- (1) previous involvement with the IPAC Board of Directors;
- (2) knowledge of and experience in the public sector; and,
- (3) availability.

The IPAC Awards Chair will provide secretarial and coordination support to the Selection Committee.

Timelines

A call for nominations for the Lieutenant Governor’s Award and the Promising New Professional’s Award should be made in April of each year.

Deadline for submissions should be June 30th of each year.

2. LIEUTENANT GOVERNOR’S AWARD:

Purpose of the Medal

The Saskatchewan Regional Group of the Institute of Public Administration of Canada (IPAC) will award a gold medal to a public servant which, in the opinion of an independent selection committee, has demonstrated distinguished and exceptional achievements in leadership, writings or other endeavours in public administration in Saskatchewan. The Honourable Frederick W. Johnson, former Lieutenant Governor of Saskatchewan, graciously consented to having the medal known as the Lieutenant Governor’s Medal of the Institute of Public Administration of Canada in Saskatchewan.

Eligibility for the Medal

1. Current or former practitioner engaged in public service within the province of Saskatchewan. Service in any of the following organizations is eligible for consideration:
 - a. the public services of Canada or Saskatchewan;
 - b. any agency, board, crown corporation or government corporation of Saskatchewan;
 - c. the Canadian Armed Forces;
 - d. any municipal corporation, or group of municipal corporations, or regional government jurisdiction in Saskatchewan;
 - e. any agency or local board of a municipal corporation or group of municipal corporations or regional government jurisdiction in Saskatchewan;
 - f. a school board in Saskatchewan;
 - g. any university or post-secondary college in Saskatchewan;
 - h. any agency of a university or post-secondary college or any group of universities or post-secondary colleges in Saskatchewan;
 - i. any health organization funded by a government;
 - j. any other public service organization that is deemed appropriate as determined by the selections committee.
2. Service in any field of public administration is relevant. Professional contributions should relate to administrative or management activities rather than a scientific or technical activities.
3. Membership in IPAC is not a requirement for nominees.
4. Members and non-members of IPAC residing in Canada may submit nominations.

Who is not Eligible

1. Executive members of IPAC, whether national or regional, are not eligible for nomination while holding office in the Institute
2. To preserve the independence and impartiality of the Institute, elected officials or those elected to serve in public office are not eligible for nomination.

Selection Criteria

1. The medal will be presented to a person showing distinctive leadership and exceptional achievement, whether in writings or other endeavours, which have made a significant contribution to public administration in Saskatchewan.

2. The following criteria will be used to evaluate the nominees:
 - a. Leadership
 - b. Accomplishments or impact
 - c. Innovation and creativity
 - d. Dedication and sustained effort
 - e. Contribution to the profession
 - f. Contribution to the community
3. The medal is awarded solely on the basis of information provided with the nomination package.
4. The medal is awarded for individual contribution and leadership and not simply for participation or for length of service.
5. When comparing the merits of contributions to the different public services, the relative importance of each contribution to its own field is taken into account.
6. The nomination was prepared specifically to address the Selection Criteria for this Award.
7. The names of nominees and the ranking of nominees by the selection committee shall be treated confidentially.
8. Nominees remain eligible for consideration for a period of three years, including the year of nomination. Previous team nominations will be grandfathered in and remain eligible for consideration.
9. The medal will not be awarded in a year in which, in the opinion of the selection committee, a worthy nomination has not been received.
10. Nominators will be notified in writing of the decision of the selection committee.

2. PROMISING NEW PROFESSIONAL AWARD

Purpose of the Award

The Saskatchewan Regional Group of the Institute of Public Administration of Canada (IPAC) will present up to three awards each year to promising new public service professionals within Saskatchewan, who, in the opinion of an independent selection committee, are emerging leaders within the public sector and represent the ideals, values, and abilities of sound public administration. The award may be presented to individuals or to teams, which include promising new professionals.

Eligibility for the Award

1. A New Professional is defined as anyone who has been employed for less than five years (cumulative) in any of the following organizations:
 - a. the public services of Canada or Saskatchewan;
 - b. any agency, board, crown corporation or government corporation of Saskatchewan;
 - c. the Canadian Armed Forces;
 - d. any municipal corporation, or group of municipal corporations, or regional government jurisdiction in Saskatchewan;
 - e. any agency or local board of a municipal corporation or group of municipal corporations or regional government jurisdiction in Saskatchewan;
 - f. a school board in Saskatchewan;
 - g. any university or post-secondary college in Saskatchewan;
 - h. any agency of a university or post-secondary college or any group of universities or post-secondary colleges in Saskatchewan;
 - i. any health organization funded by a government;
 - j. any other public service organization that is deemed appropriate as determined by the selections committee.
2. Membership in IPAC is not a requirement for nominees.
3. Members and non-members of IPAC residing in Canada may submit nominations.
4. Executive members of IPAC, whether national or regional, are not eligible for nomination while holding office in the Institute.
5. To preserve the independence and impartiality of the Institute, elected officials or those elected to serve in public office are not eligible for nomination.

Selection Criteria

1. The awards are presented to new public servants who:
 - a. Demonstrate leadership potential within the public services;
 - b. Demonstrate the ideals and values of public administration; and
 - c. Demonstrate the ability and potential to continue and constantly improve upon the sound work of public administration and public servants in Saskatchewan.
2. The award is made for individual or team contribution, leadership and potential, not simply for participation.

3. In the case of a team nomination, a minimum of 80% of the team membership must be New Professionals (as defined in Section 1). A team is defined as “a group of people who have been assigned to work on a project or several projects, using each others’ strengths to move the project forward.” In groups where not all members are New Professionals, the New Professionals must provide the lead role or play a significant role on the team, as assessed by the selection committee.
4. Service in any field of public administration is relevant. Professional contributions should relate to administrative or management activities rather than a scientific or technical activities.
5. When comparing the merits of contributions to the different public services, the relative importance of each contribution to its own field is taken into account.
6. The award is made solely on the basis of information provided with the nomination form.
7. The nomination was prepared specifically to address the Selection Criteria for this Award.
8. Nominees are eligible for consideration for only the year in which they are nominated. Nominees may be re-nominated in subsequent years if they continue to meet the nomination requirements.
9. The award will not be presented in a year in which, in the opinion of the selection committee, a worthy nomination has not been received.
10. The names of nominees and the ranking of nominees by the selection committee shall be treated confidentially.
11. Nominators will be notified in writing of the decision of the selection committee.
12. The nomination information for the successful candidate will be forwarded for consideration for the National New Professional award. This award is made in the following year.

3. STUDENT AWARDS

1. While the Saskatchewan Regional Group – IPAC is desirous of recognizing the achievement of students at the University of Regina and the University of Saskatchewan with respect to public administration and political science, because public administration and political science courses offered by the University of Regina and the University of Saskatchewan might vary from academic year to academic year and semester to semester, those awards might vary accordingly.
2. Notwithstanding the above limitation, awards in the amount of five hundred dollars (\$500.00) each, which shall be known as the Institute of Public Administration of Canada – Saskatchewan Regional Group Student Awards, will be awarded each academic year to the student (s) of the University of Regina/University of Saskatchewan who has/have received the highest grade in the past academic year for an undergraduate or graduate course (s) in public administration and political science.
3. Each year, the Awards Co-ordinator will obtain the necessary information from the University of Regina/University of Saskatchewan about which undergraduate and graduate courses in public administration and political science will be delivered in the next academic year.
4. The decision about which courses are eligible for the Student Award(s) for the next academic year will be made on the recommendation of the Awards Co-ordinator by the Board of Directors of IPAC – Saskatchewan Regional Group no later than the August board meeting each year.
5. Subsequent to the decision of the Board of Directors, the Awards Co-ordinator will each year advise the University of Regina/University of Saskatchewan prior to the start of the academic year which courses are eligible for the IPAC – Saskatchewan Regional Group Student Award for the ensuing academic year.
6. In the event of a tie in any category, that award will be divided accordingly.